

WASHINGTON BARBER COLLEGE

Campus Security Act Disclosure Statement & Fire Safety

Washington Barber College is a very attractive facility sitting in the heart of Southwest Little Rock. The general area is heavily patrolled by the local police department, which we believe has helped to be a deterrent for crime on campus.

The information in this report is intended to advise the students, as well as prospective students, their family and the community of the general security policies, crime occurrences, arrest data and crime prevention programs at WBC. This report includes statistics for the previous three years concerning reported crimes that occurred on-campus which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault and other matters. WBC has taken many safety precautions to deter crime activities and will continue to make campus safety a priority. In compliance with that law, the following reflects this institution's crime statistics for the period between 6/27/2008 through 11/12/2010. Please note that for the year of 2007, Washington Barber College was not in business and therefore, this year was not applicable to the campus.

Washington Barber College must upon request, disclose to the alleged victim of any crime of violence, or a non forcible sex offense, the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of the crime or offense, the information shall be provided, upon request, to the next of kin of the alleged victim.

Missing Persons

Law enforcement guidelines require that a reporting person must believe that a missing individual is a vulnerable adult or will harm himself or others before a police report can be taken.

Is the individual a vulnerable adult? This could be because of mental capacity, extreme age or life threatening physical illness.

Is the individual a threat to himself or others? Is there a mental health issue that if not addressed could lead the individual to commit suicide, injure self or injure innocent bystanders?

Note: The written request can be submitted in person or by mail. If by mail, send to: Washington Barber College, Attn: School Director, 5300 West 65th Street, Little Rock, AR 72209. If request is delivered in person, a date stamped copy of written request will be provided to requesting party.

**Report Distribution Date:
Occurrences within the 2007, 2008 and 2009 Calendar Years**

Crimes Reported	2008	2009	2010	Location: C=Campus N=Non-campus P=Public Area
Murder (Includes non-negligent manslaughter)	0	0	0	
Negligent manslaughter	0	0	0	
Sex offenses (forcible)	0	0	0	
Sex offenses non-forcible)	0	0	0	
Robbery	0	0	0	
Aggravated assaults	0	2	1	C
Burglaries	0	0	1	C
Motor Vehicle Thefts (on Campus)	0	0	0	
Arson	0	0	0	
Larceny	1	0	0	C

Number of arrest made for the following crimes	2008	2009	2010	Referred for campus disciplinary action? (Yes)(No)
Liquor Laws	0	0	0	N/A
Drug Laws	0	0	0	N/A
Illegal Weapons Possession	0	0	0	N/A

*** Hate Offenses:**

There have been no hate crimes at Washington Barber College for the years of 2008, 2009, or 2010.

The above crimes of murder, manslaughter, arson, forcible rape and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistics Act (28 U.S.C 534) occurred.

1. This institution does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available institutional official and/or in the event of an emergency to directly contact local law enforcement or other emergency response agencies by dialing (911).
2. All students and employees are required to promptly and accurately report any crime or emergency to the School Director. In the absence of the School Director, all crime activity should be reported to the Assistant Director. If a student or employee wishes to report a crime on a voluntary or confidential basis, the

institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to an institutional official without signature. If the student wishes to maintain confidentiality, the student will contact his/her instructor or school official who in turn will contact the School Director or report criminal actions or emergencies to the appropriate agency by calling (911). The School Director will begin investigation into any reported crime the following business day of receiving notification of reported crime.

3. The Assistant Director works closely with the School Director in assuring all incidents, if applicable are maintained in the school's Daily Incident Log Record. Annually, the Assistant Director prepares the Annual Disclosure of Crime Statistics Report from statistical data obtained from both the correct police department district in which the school resides and from the school's "Daily Incident Log". In addition to tracking incidents on campus, WBC maintains a Fire Safety Log of on campus fires detailing the nature, date, time and location of fire, if applicable. This information will be made available annually to the campus community and is also, available upon request. Only students, employees and other parties having business with this institution should be on institutional property. **Staff, faculty, students, and prospective students or any person entering the premises must have and display at all times a security identification badge.** For the protection of students, staff and our visitors, with the exception of an emergency, only students and staff are allowed to exit through the rear door. Upon exit, the rear door will automatically lock and re-entry is not allowed from the rear. Students and staff wishing to re-enter the building must do so from the front entrance door. When the school closes in the evening, the closing school official or supervisor will inspect each floor to see that it is empty, set the alarm and lock down the campus. Other individuals present on institutional property at anytime without the express permission of the appropriate institutional official(s) shall be viewed as trespassing and may be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.
4. Current policies concerning campus law enforcement are as follows:
 - a. Institution's officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
 - b. Employees & students shall contact immediately the School Director, the Assistant Director or the nearest ranking supervisor to report any criminal action or emergency to the appropriate agency by calling (911). If possible, in the interim, the institutional official shall attempt to non-violently deal with the crime or emergency. Individual discretion must be used, as undue risk should not be taken.

- c. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid if needed.
5. Though this institution does not offer regularly scheduled crime awareness or prevention programs, students are encouraged to exercise proper care in making good judgments concerning their personal safety and the safety of others. The following is a description of policies, rules and programs designed to inform students and employees about the prevention of crimes on campus.
 - a. Do not leave personal property in classrooms
 - b. Report to your institutional official, any suspicious persons.
 - c. Don't linger on the outside, if leaving the campus, go straight to car and exit parking lot
 - d. If you are waiting for a ride, wait within sight of other people
 - e. Employees (staff and faculty) will close and lock all doors, windows and blinds and turn off lights when leaving a room.
 - f. The "Crime Awareness and Campus Security Act" is available upon request to students, employees (staff and faculty) and prospective students.
 - g. The School has no formal program, other than orientation, that disseminates this information. All information is available on request in the general office from the office clerk.
 - h. Information regarding any crimes committed on the campus or parking lot will be available and posted in a conspicuous place within two (2) business days after the reporting of the crime and be available for sixty (60) business days during normal business hours, unless the disclosure is prohibited by law, would jeopardize the confidentiality of the victim, or an ongoing criminal investigation the safety of an individual, cause a suspect to flee evade detection: or result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty 60 days, that information must be made available within two (2) business days of the request.
6. The institution does not offer regularly scheduled crime awareness or prevention programs other than orientation where all the institution's policies and regulations are properly disclosed to prospective students.
7. All incidents shall be recorded in the Washington Barber College Daily Incident Log located on campus in the general office. The log includes the date, time, location, incident reported, and disposition of incident and the name of the person who took the report. The report must be entered in the log within one (1) business after it is reported to the school's official, unless that disclosure is prohibited by law, would endanger the confidentiality of the victim.
8. This institution does not permit the sale, possession or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws.

9. The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws. The violations of these policies by students or employees may result in expulsion, termination and/or arrest.
10. Information concerning drug and alcohol abuse education program are available in the office and is distributed annually to students and staff. WBC will make a biennial review of this program to determine its effectiveness and to ensure that its penalties are being enforced. Further information on assistance with drug and alcohol abuse education can be made by contacting the following agency: Mid Ark Substance Abuse, 4601 West 7th, Little Rock, AR 72205, (501) 686-9393. Other agency information can be obtained from the office.
11. Sexual assaults (criminal offences) on campus will be reported immediately to the School Director or the Assistant Director in the absence of the School Director, who will report it to (911) emergency and police units. The person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such a time as that person can be properly transported to a hospital or rape crisis center for proper treatment. This institution has zero tolerance of such assault; the violation of this policy by students or employees may result in expulsion, while investigations are being followed, termination and/or arrest.
12. Washington Barber College encourages all students and employees to act responsibly and make good judgments concerning their own security and the security of others. Please report any known criminal offenses occurring on campus to the school administration.
13. Anyone with knowledge of sexual harassment activities has an obligation to report incident to the School Director or a staff member; if a staff member, he/she are obligated to report the incident to the School Director. Often failure to report incidents are based upon fear of retaliation, but be assured in no wise will WBC tolerate retaliation in any form, from a staff member or student. Retaliation is prohibited, will be prosecuted and is grounds for immediate termination/expulsion.
14. In the event a sex offense should occur on campus, the victim should take the following steps:
 - Report the offense to the school official.
 - Preserve any evidence as may be necessary to the proof of the criminal offense.
 - Request assistance, if desired, from school administration in reporting the crime to local law enforcement agencies.
15. On campus disciplinary action in cases of alleged sexual assault will be based on the findings of the law enforcement agency investigating the facts pertaining to the crime and other mitigating circumstances.
16. Any information provided by the institution on crime victims about disciplinary hearings by the state of Arkansas is obtained from the Arkansas Crime Information Center and can be accessed at www.acic.org
17. These records are available upon request through the administrative offices.

Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incident. Please note: In cases of emergency that requires immediate attention, report incident to the appropriate agency by calling (911) and then report the incident to School Director or an authorized school official.

Name of School Official

Address

Phone number